From the FLAI bylaws: Officer Descriptions

Section 3.04 - Chairperson of the Intergroup

- A. The Chairperson of the Intergroup shall preside over all meetings of the Representatives.
- B. The Chairperson does not function as the supervisor of any employee of the Intergroup.
- C. The suggested minimum length of continuous sobriety for this position shall be four years.
- D. The Chairperson shall be elected, by the Voting Body of the Intergroup, for a term of two years by the Third Legacy procedure. The Intergroup Chairperson cannot hold the position of Intergroup Representative or Alternative Intergroup Representative thus cannot vote within the Intergroup Voting Body with the exception of casting a vote in the event of a tie.
- A. The Chairperson cannot also hold the position of Intergroup Representative or Alternative Intergroup Representative (this should also say Standing Committee Chair and be bulleted as E.) as they are the tie break vote in such a case as needed.
- B. (this should be bulleted as F.) The Chairperson shall have the duties and responsibilities of facilitation of the Intergroup that usually pertain to the office, including but not limited to:
 - 1. Being knowledgeable of Intergroup issues, management effectiveness, Alcoholics Anonymous Twelve Traditions, Twelve Concepts and basic understanding of Roberts Rules.
 - 2. Conducting well-organized, timely and effective meetings.
 - 3. Ensuring agendas and presentations are carefully tailored to facilitate responsible communication and decision-making.
 - 4. Ensuring that committees are staffed with appropriate talent and that communication channels are clear.
 - 5. Fostering a proactive role for committee chairs in fulfilling their duties and responsibilities.
 - 6. Assuring that issues relating to the Intergroup are dealt with in a timely fashion.
 - 7. Being a non-voting ex-officio member of all organization committees.
 - 8. Being an authorized signature on the FLAI bank account.